

Oak Creek Water District

"Serving West Sedona Since 1953"

90 Oak Creek Blvd

Sedona, AZ 86336

Date: January 11, 2024

RE: General Manager Report

Financial

The billing charges for January 2024 were \$43,200.

Infrequent and one-time major expenses in January

- \$471 CTS Copier Annual Contract

- \$XXX KP Ventures Check Valve Repair Well 4

Infrequent and one-time major revenue for January:

- \$4,980 CD interest (USDA reserves fund)

Operations

- Summit potholing and work begins on Willow.

- KP ventures Friday & Saturday for replacing and adding check valves on 004.

- Canyon State Filtration still trying to finalize treatment systems...

- Questions and discussion regarding subsidization potential for living in district, is this a reality?

Management

USDA Grant/Loan Update: ADEQ has terminated the Arsenic consent order since all conditions were made. Summit Construction has been potholing and construction on Willow Way should be under way shortly.

Well 4: Water Hammer issue. KP Venture replaced and added a check valve.

Northview Lofts: Mike Wise stopped this afternoon asking for a will serve letter. He has a design to modify the old Bank of America building into 16 condo living units.

Sedona Lofts: Construction was delayed a few months due to additional City funds needed. Sent the engineer the estimated tap fees. They have asked for current fire flow test results so it appears the project is in motion.

89A/Airport Road: Additional service for maintenance bld. Circle building (future restaurant)

Current Leaks: 80,200 & 240 Willow Way, 140 Oak Creek Blvd, 140 Northview and 225 airport/valley view All being monitored.

5-Year Rate Study: We had our kickoff meeting with Tom Bourassa last week. He hopes to complete the resided study that will include the second USDA Loan by late January. The budget and rate increase will be voted on as part of the February meeting after properly advertised in January.

**Oak Creek Domestic Water Improvement District
Public Meeting - held at 90 Oak Creek Boulevard, Sedona, AZ
December 19, 2023**

1. Call to order and roll call:

Called to order at 4:26 P.M..

Present: Doug Bowen, Ed Dowling, Paul LeFevre, Creed Ostler, Paul Slevin, Chan Smith, Bob Bareuther (phone)

2. Call to the Public for Items not on the Agenda:

3. Manager's Report:

General Manager and Operation Manager updated the BOD - See attachment.

4. Consent Agenda Items:

A. Approval of November Board meeting minutes

B. Approval of November financials.

Ed Dowling **made motion** to approve minutes and financials. **Seconded by Paul LeFevre/ All approved.**

5. Regular Agenda Items:

A. Status update and discussion about USDA Grant Loan Projects.

B. Initial discussions on 2024-25 Budget and 5-year rate increase plan.

C. Paul Slevin **made motion** to allow Becky Lisle to carry over 12 hours of her 18 hours of Personal Time to celebrate her 50th Anniversary. **Seconded by Chan Smith/ All approved.**

D. Customers wanting individually/ manually read/ monthly water meter reads will be required to pay an additional fee each month.

E. Becky is currently scanning all paper files and saving the information to our computer files.

6. Executive Session Items:

7. Announcements:

A. Next Regular Board Meeting: January 16, 2024, at 4:30 P.M

B. Future Board agenda items.

8. Adjournment:

- Motion to adjourn/ 4:41 P.M./ Ed Dowling.

Respectfully submitted,

Creed Ostler

Secretary, Oak Creek Domestic Water Improvement District